

## SECTION 8: BANK ACCOUNT INFORMATION AND FORMS

**Main Menu**

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ditclm processing on behalf of PASSEHLS AUTO SALES - MV5555

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This system has been designed to walk you through each available transaction. Simply select the appropriate radio button and click "Next" to begin the step-by-step instructions.

Title/Registration Processing

Vehicle Inquiry

Retrieve for update and complete    VIN:   
Reference number:

View Reports

Bank Account Information and Forms ←

Junk Vehicle    VIN:

Reset (cancel) transaction    VIN:   
Reference number:     Title number:

Add Temporary Plate to Log (Applications not processed electronically)

Title Processing for Truck registering IRP

### Bank Account Information and Forms:

- Accessing/changing bank account information (ACH role required)
- Print a blank "Mail to DOT" form
- Order additional yellow mailing labels and temporary plates
- Print Correction Request form
- Links to e-MV11 Home Page and User Manual.

## BANK ACCOUNT INFORMATION AND FORMS MENU

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ditclm processing on behalf of PASSEHLS AUTO SALES - MV5555

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ACH Maintenance (Bank Account Info)

Print "Mail to DOT" Form

Order mailing labels (packs of 100)

Order temporary plates (packs of 10)

Helpful Links

- [e-MV11 Home Page](#)
- [DMV general forms page](#)
- [Roles form](#)
- [User Manual](#)
- [Print correction request form](#) <--- NEW

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**ACH Maintenance:** See next page. Requires ACH role to access bank account information.

**Print "Mail to DOT" form:** Allows a blank "Mail to DOT" form to be printed. Use these forms to mail applications to DMV that cannot be completed using e-MV11.

**Order Yellow Mailing Labels:** Select the quantity of mailing label packs using the dropdown list (maximum 6 packs of 100 each). DMV recommends ordering enough labels for a year's worth of transactions. Select **NEXT** to submit your order.

**Order Temporary Plates:** Select the quantity of mailing label packs using the dropdown list (maximum 6 packs of 100 each). Plan on 10 days for delivery time. Reorder when you are down to a three week supply. Select **NEXT** to submit your order.

**Print Correction Request Form:** Allows a blank copy of this form to be printed. Use this form to request error corrections from the Agent Partnership Unit.

## ACH MAINTENANCE

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ditclm processing on behalf of PASSEHLS AUTO SALES - MV5555

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ACH Maintenance (Bank Account Info) ←

Print "Mail to DOT" Form

Order mailing labels (packs of 100)

Order temporary plates (packs of 10)

Helpful Links

- [e-MV11 Home Page](#)
- [DMV general forms page](#)
- [Roles form](#)
- [User Manual](#)
- [Print correction request form](#) <--- NEW

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Select **Next**

**Tip:** Only users designated with the ACH role have access to bank account information.

For questions regarding the sign-on process, user ID, user roles, or password questions, call DMV's Customer Service Unit at 608-266-1425. Phones are answered between the hours of 7:00 AM and 4:30 PM Monday through Friday. You can also email your questions to: [dealers.dmv@dot.state.wi.us](mailto:dealers.dmv@dot.state.wi.us)

## INITIAL ACCOUNT INFORMATION

WISCONSIN DEPARTMENT OF TRANSPORTATION  
*Doing Business*  
[Return](#)

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**Bank Account**

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Bank Account	Status
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[Make Primary](#) [Remove](#) [Add](#) [Return](#)

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**Adding a Bank Account:** Select **Add**

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**Add a Bank Account in the United States**

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Country:	United States
Bank Name	<input type="text"/>
Account Type	<input checked="" type="radio"/> Checking <input type="radio"/> Savings
Routing Number	<input type="text"/>
	Is usually located between the    symbols on your check.
Account Number:	<input type="text"/>
	Typically comes before the    symbol. Its exact location and number of digits varies from bank to bank.
Re-enter Account Number:	<input type="text"/>

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[Add Bank Account](#) [Cancel](#)

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- **Fill in the required information and check the appropriate account type (Checking or Savings)**

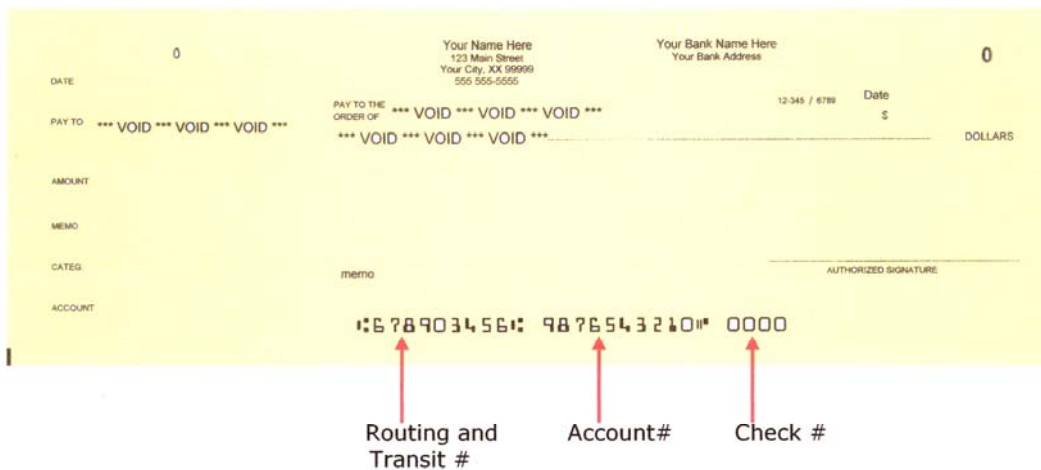
**Add a Bank Account in the United States**

Country:	United States
Bank Name	<input type="text"/>
Account Type	<input checked="" type="radio"/> Checking <input type="radio"/> Savings
Routing Number	<input type="text"/>
	Is usually located between the    symbols on your check.
Account Number:	<input type="text"/>
	Typically comes before the    symbol. Its exact location and number of digits varies from bank to bank.
Re-enter Account Number:	<input type="text"/>

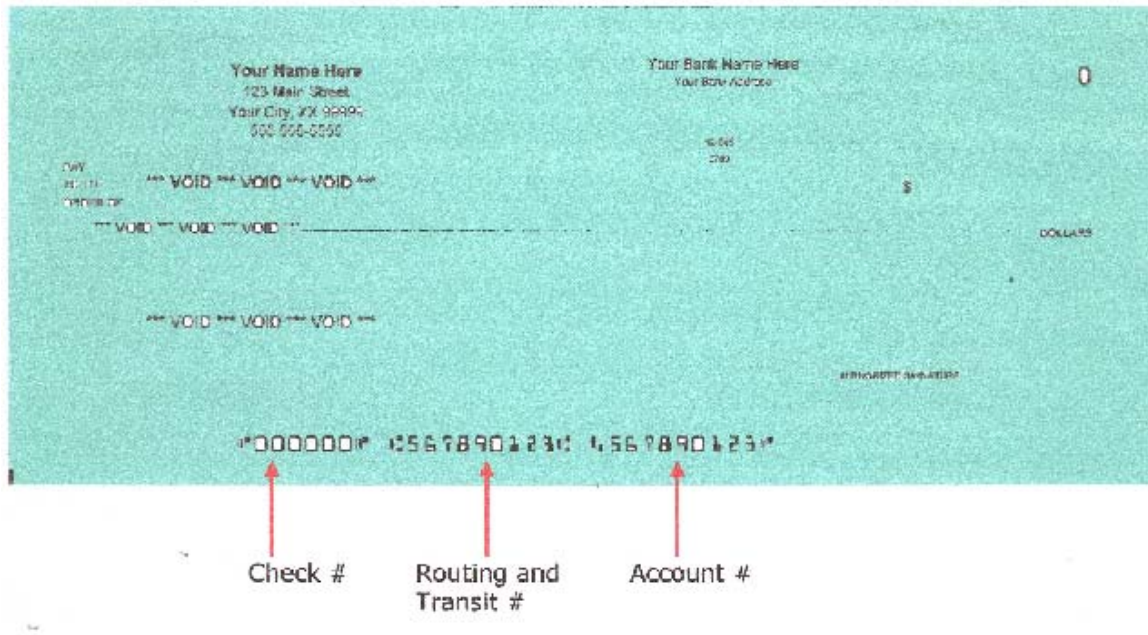
**PROCESSING TIP:**

**The Routing Number is located between the |: |: symbols and is always 9 digits for a U.S. check.**

**Personal checks**



## Business checks



Select **Add Bank Account**

## ADDING AN ADDITIONAL BANK ACCOUNT

Bank Account	
Bank Account	Status
<input checked="" type="radio"/> ANCHOR BANK Checking XXXXXX8765	Primary
<input type="radio"/> REDDOG CREDIT UNION Checking XXXXXX1452	

**Adding a Bank Account:** Select **Add**

Add a Bank Account in the United States	
Country:	United States
Bank Name	<input type="text"/>
Account Type	<input checked="" type="radio"/> Checking <input type="radio"/> Savings
Routing Number	<input type="text"/>
	Is usually located between the    symbols on your check.
Account Number:	<input type="text"/>
	Typically comes before the    symbol. Its exact location and number of digits varies from bank to bank.
Re-enter Account Number:	<input type="text"/>

- **Fill in the required information and check the appropriate account type (Checking or Savings)**
- **Select **Add Bank Account****

## BANK ACCOUNT CHANGES

**Bank Account**

Bank Account	Status
<input checked="" type="radio"/> ANCHOR BANK Checking XXXXXX8765	Primary ←
<input type="radio"/> REDDOG CREDIT UNION Checking XXXXXX1452	

**Make Primary:** To change the primary Bank Account, select the corresponding button and then select **Make Primary**

The status on the right-hand column will reflect the new primary bank Account.

**Remove Bank Account:** Select the button of the account you want to remove. Select the **Remove** button.

**You will receive this warning:**

**Remove Bank Account Confirmation**

You are about to remove the following bank account from your portfolio:

**Bank Name:** REDDOG CREDIT UNION  
**Bank Account Number:** XXXXXX1452

Select **Remove** to proceed or **Cancel** if this is incorrect.