

**ATTACHMENT 3 for FDM 8-10-1 (Version 2/8/11 )**  
**"To Replace existing FDM 8-10-1 Attachment 3, sheets 3 through 6"**

\* When utilizing this Activity Task List:

- Insert a number 1 in front of activity codes relating to planning or study tasks.
- Insert a number 2 in front of activity codes relating to preliminary design tasks.
- Insert a number 3 in front of activity codes relating to final design tasks.
- Insert a number 4 in front of activity codes relating to construction tasks.

Notes to User: Construction services will only use the \*050 series category codes. They are not be used for Planning, Preliminary Design, or Final Design activities.

\*060 category code is for WisDOT internal use only.

Category Code	WisDOT Task Code	Task	Description	Category
*001	740	Project Dev-Admin/Coordination	Work includes all tasks associated with project programming, staffing and scheduling by supervisors and managers.	PROJECT MANAGEMENT/ADMINISTRATION
*001	749	Project Development-Negotiations	Work includes all tasks associated with negotiations with consultants and/or contractors for contracts, addenda or change orders.	PROJECT MANAGEMENT/ADMINISTRATION
*001	771	Project Management	Work includes all aspects of project management including project scheduling, updating project management tasks, project budgeting, project monitoring and coordinating performance measure tasks.	PROJECT MANAGEMENT/ADMINISTRATION
*001	773	Consultant Management	Work includes all duties associated with managing a consultant project contract after negotiations are completed excluding plan review (See Activity Code 060 - Plan Review).	PROJECT MANAGEMENT/ADMINISTRATION
*001	854	Scoping	Scoping involves developing a workable plan to meet the needs that the project was undertaken to address. A project plan assures that all key tasks are identified and that time, money and staff are allocated to accomplish them.	PROJECT MANAGEMENT/ADMINISTRATION
*001	855	Post Letting Design	Includes work to document change in scope of project and the generation of plan work if needed.	PROJECT MANAGEMENT/ADMINISTRATION
*002	748	Design-Reports	work includes preparation of all reports (EXCEPT Environmental, Pavement and Soils Reports which will be prepared under Activity Codes: 004 - Environmental Documents; 006 - Pavement Design; 006 - Soils Engineering). Reports may include Concept Definition Reports, Exception to Standards Reports, Design Study Reports, STH Changes, etc.	REPORTS
*003	746	Project Dev-Agency	Work includes project contacts with agencies (such as non-environmental State or Federal agencies, Regional Planning Commissions, etc.) to coordinate, negotiate or simply notify these groups of their possible involvement in the project.	AGENCY COORDINATION
*004	762	Envir Imp-Air Quality	Work includes activities associated with analysis of air quality including data gathering and modeling and report.	ENVIRONMENTAL DOCUMENT
*004	763	Envir Imp-Archaeology	Work includes contracting for, meeting about, and assisting in archaeological surveys, investigations and data gathering, and reporting.	ENVIRONMENTAL DOCUMENT

Category Code	WisDOT Task Code	Task	Description	Category
*004	765	Envir Imp-Contaminated Sites	Work includes contacts, meetings, site visits, negotiations and other tasks associated with all phases of contaminated site investigation and remediation.	ENVIRONMENTAL DOCUMENT
*004	766	Envir Imp-Drainage/Storm Water	Work includes all activities above and beyond normal roadway drainage practices. It includes design of storm water management best management practices including retention and catch basins. Also negotiation of storm water.	ENVIRONMENTAL DOCUMENT
*004	767	Envir Imp-Environmental Documents	Work includes activities to prepare environmental impact statements, environmental assessments and environmental reports. Include required meetings and time required to prepare and review environmental documents.	ENVIRONMENTAL DOCUMENT
*004	768	Envir Imp-Erosion Control	Include initial surveys and data gathering to determine the existence and potential impacts on and of archaeological and historical sites, contaminated sites, wetlands and air and noise analysis in the appropriate individual activity code.	ENVIRONMENTAL DOCUMENT
*004	769	Envir Imp-History	Work includes activities associated with the 106 and Chapter 44 processes to determine existence, impacts and any required mitigation of historical sites.	ENVIRONMENTAL DOCUMENT
*004	796	Envir Imp-Sound Quality	Work includes analysis and data gathering of project noise impacts. Activities Associated with the design, procurement and installation of noise barriers.	ENVIRONMENTAL DOCUMENT
*004	797	Envir Imp-Species/Habitats	Work includes analysis of impacts on endangered and threatened species including Development and implementation of conservation plans.	ENVIRONMENTAL DOCUMENT
*004	798	Envir Imp-Wetlands/Waterways	Work includes analysis and data gathering of project wetland impacts; procurement of required permits and water quality certifications; design, installation, monitoring and maintenance of wetland mitigation sites including wetland bank sites.	ENVIRONMENTAL DOCUMENT
*005	746	Project Dev-Utilities & RR	Work includes project contacts with utilities and railroads to coordinate, negotiate or simply notify these groups of their possible involvement in the project.	UTILITY & RR COORDINATION
*006	208	Soils Engineering	Work includes all aspects of soils analysis including report preparation.	GEOTECH/SOILS
*006	644	Data Gathering & Borings	Work includes gathering all data for soil and pavement analysis, including borings.	GEOTECH/SOILS
*006	277	Pavement Design, Materials	Work includes all aspects of pavement design including pavement analysis and actual report preparation.	GEOTECH/SOILS
*007	739	Response to Inquiries (Incl. Gen. Public & Local/Elected Officials)	Work includes responding to inquiries from the general public and/or Local or Elected Officials. This code may be used for a specific project or may be used for general inquiries with your appropriate non-participating project identification.	PUBLIC INVOLVEMENT
*007	743	Public Info Meetings & Hearings (Including Prep & Response)	Work includes preparation and response as well as attending public information meetings and public hearings.	PUBLIC INVOLVEMENT
*008	729	Survey-General	General Survey Code for Use by Consultants Only	SURVEY
*008	775	Process Survey Data	Work includes all processing of survey data for use in roadway design. Includes loading, setup and translation of DTM's, Topo, etc.	SURVEY
*009		Traffic Engineering - General	Work includes data gathering and/or analysis of traffic data, crash data, review of traffic impacts, preliminary intersection design, preliminary signal timing, etc.	TRAFFIC OPERATIONS

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*010	741	Preliminary Design-General	Work includes developing title sheets, typical sections, traffic control concepts, staging, preliminary cost estimates, R/W needs, etc.	ROADWAY DESIGN
*010	776	Prelim Design-Geometrics	Work includes developing horizontal and vertical alignment and earthwork analysis and design.	ROADWAY DESIGN
*010	742	Finalize Design Elements	Work includes determining final horizontal and vertical alignment, geometric elements, earthwork analysis and other relevant tasks.	ROADWAY DESIGN
*010	770	Design-CADDs Drafting	Work includes all CADDs drafting tasks for all aspects of an improvement project including details, plan and profile sheets, etc.	ROADWAY DESIGN
*010	778	Prelim Design-Drainage	Work includes pipe sizing, preliminary storm sewer design and other normal roadway drainage related tasks.	ROADWAY DESIGN W/ DRAINAGE (Associated with Planning or Preliminary Design phases only)
3010	786	Compute Quantities and Details	Work includes computing quantities and preparing details for inclusion in the final plans, specifications and estimate package.	ROADWAY DESIGN (Associated with Final Design Phase Only)
3010	789	Final Design-Drainage	Work includes preparing final drainage and storm sewer plans for all drainage practices including stormwater management practices such as detention/retention basins and mitigation methods.	ROADWAY DESIGN (Associated with Final Design Phase Only)
3010	768	Envir Imp-Erosion Control	Work includes design and installation of project erosion control and landscaping.	ROADWAY DESIGN (Associated with Final Design Phase Only)
*011	1001	Preliminary Structure Design	Work includes all tasks associated with the preliminary design of structures, including Structure Survey Reports	STRUCTURE DESIGN
3011	1002	Final Structure Design	Work includes all tasks associated with the final design of structures.	STRUCTURE DESIGN (Associated with Final Design Phase Only)
1012	788	Traffic Control & Construction Staging	Work includes developing detour routes, developing pavement marking plans, signing plans, determination and implementation of traffic mitigation measures, determining final staging plans for construction under traffic, etc.	CONSTRUCTION TRAFFIC STAGING CONCEPTS (generally associated with the planning phase or preliminary design phase work)
*012		Traffic Control & Construction Staging	Work includes preparing a summary report/plan of proposed detour routes, temporary pavement markings, temporary signing plans, determination and implementation of traffic mitigation measures, determining final staging plans for construction under traffic, etc.	TRANSPORTATION MANAGEMENT PLAN (TMP) (General associated with the Preliminary and Final Design phases)
*013		Construction Cost Estimates	Work includes generating and monitoring construction cost opinions from major bid items between planning phases and the DSR submittal.	CONSTRUCTION ESTIMATES (Generally associated with estimating construction costs during the Planning and Preliminary Design phases)
3013	790	Post PS&E Work - Addenda	Work includes all tasks needed to prepare an addenda for a project after it has been advertised for letting.	PS&E DOCUMENTS (Only associated with the Final Design Phase)
3013	794	Plans, SPs and PS&E Documents	Work includes compilation of all elements of the design process into the final plans, specifications and estimate package that is submitted to central office for letting. Including all associated exhibits such as time charts, plan letter, status reports, etc.	PS&E DOCUMENTS (Only associated with the Final Design Phase)
*014	747	Project Development-Meetings	Work includes preparation and attending all project prosecution and progress meetings such as Operational Planning Meetings, Design Review Meetings, etc. DOES NOT INCLUDE Public Information Meetings and Public Hearings. (See Activity Code 007 - Public Involvement).	PROJECT MEETINGS
1015		Corridor Mapping	Work includes defining a R/W as part of completion of the planning phase to protect a future corridor.	CORRIDOR OFFICIAL MAPPING (Only associated with a Planning Phase contract)

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*015	737	Design-R/W Plats-Recording	Work includes preparation and assimilation of R/W plats for documentation at the local place of record.	R/W TRANSPORTATION PROJECT PLAT
*015	745	Design-R/W-Plats Development	Work includes all aspects of right-of-way plat development including drafting.	R/W TRANSPORTATION PROJECT PLAT
*015	784	R/W Plat Preparation (Drafting)	Work includes CADDs drafting work on R/W plats.	R/W TRANSPORTATION PROJECT PLAT
*015	791	Design-R/W Plats-Revisions	Work includes all tasks involving any revisions to the R/W plat after the relocation order is signed.	R/W TRANSPORTATION PROJECT PLAT
*016		Quality Control Management	Work includes development and maintenance of a formal written quality control program for the project. Generally required on very large projects and mega-projects.	QUALITY MANAGEMENT PLAN
1020		Traffic Engineering - Modeling	Work includes traffic modeling, use of HCS, SYNCRO, RODEL, VISSM, Paramics, etc.	TRAVEL DEMAND MODELING (Generally only associated with Planning Phase of a project or on Traffic type contracts)
1021		Data Gathering	Work includes gathering all data for soil and pavement analysis including borings.	DATA COLLECTION (Generally used as part of the Planning Phase of a project or on a Traffic type contract)
*040	785	Lighting	Work includes preparation of lighting plans.	LIGHTING DESIGN (Only associated with Design Projects for Preliminary and Final Design Phases)
*041	785	Signals	Work includes preparation of traffic signal plans.	SIGNAL DESIGN (Only associated with Design Projects for Preliminary and Final Design Phases)
4050	853	Evaluate Work Operation (Construction Inspection)	Work includes documentation, inspection of pavements, culvert pipe, curb, base course, etc.	CONSTRUCTION PROJECT ADMINISTRATION
4050	881	Construction Contract Accounting (Computing, Entering, & Checking Pay Quantities)	Work includes computing, entering and checking contract pay quantities and the documentation thereof (including project diaries and source documents) both during and after the actual construction of the project.	CONSTRUCTION PROJECT ADMINISTRATION
4050	885	Enforce Labor Provisions	Includes oversight of contractor payroll, apprentices, DBE verification and project investigation of labor provisions.	CONSTRUCTION PROJECT ADMINISTRATION
4051		Survey	Survey work for control, layout and staking of the construction. Includes survey work for checking contractor's staking items.	CONSTRUCTION SURVEY/STAKING
4052	852	Evaluate Constr Materials Quality (Construction Project Testing)	Includes work such as material testing, sample gathering, documentation and materials test records.	MATERIALS TESTING AND REPORTING
4053		Roadway Redesign	Work to address field changes or changed condition issues that arise for earthwork, road construction, and traffic handling	CONSTRUCTION ENGINEERING GENERAL - ROADWAY
4054		Structure Redesign	Work to address field changes to structures that arise for bridges, retaining walls, and box culverts	CONSTRUCTION ENGINEERING GENERAL - STRUCTURE
4055		Pay Item Survey	Field survey type work to measure constructed items that are need to prepare pay requests under construction project administration.	FIELD QUANTITY MEASUREMENTS
4056	826	Construction Finals Completion	Work includes all construction contract accounting activities completed after the contract time is stopped.	CONSTRUCTION FINALS
*060	799	Plan Review	Work includes all plan review including district review of consultant plans and central office preliminary and final review.	PLAN REVIEW (Only used by WisDOT internally)