

Wisconsin Department of Transportation Adopt-A-Highway Contacts.

Southwest Region - Madison & La Crosse

(Counties: Columbia, Crawford, Dane, Dodge, Grant Green, Iowa, Jefferson, Juneau, La Crosse, Lafayette, Monroe, Richland, Rock, Sauk and Vernon)

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North Central Region - Rhineland & Wisconsin Rapids

(Counties: Adams, Florence, Forest, Green Lake, Iron, Langlade, Lincoln, Marathon, Marquette, Menominee, Oneida, Portage, Price, Shawano, Vilas, Waupaca, Waushara and Wood)

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Northwest Region - Eau Claire

(Counties: Buffalo, Chippewa, Clark, Dunn, Eau Claire, Jackson, Pepin, Pierce, St. Croix and Trempealeau)

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Northwest Region - Superior

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4/2009



Wisconsin's Adopt-A-Highway Litter Control Program

Your Safety Comes First



Your Safety Comes First

Welcome to Wisconsin's Adopt-A-Highway program. To protect you while you're on the work site, the Wisconsin Department of Transportation (WisDOT) has designed safety guidelines that must be reviewed by all group members before each cleanup session. Those guidelines are presented below.

New groups or new members of existing groups are required to view a safety video prior to going out into the field. Viewing the safety video at least once a year is encouraged for existing groups just prior to the beginning of each year's work. All information and materials you need are available online at: <http://www.dot.wisconsin.gov/travel/scenic> If you need further assistance please contact the Adopt-A-Highway coordinator listed on the back of this brochure.

Think Safety

- ✓ Be very careful out there.
- ✓ Be mentally alert.
- ✓ Be in good physical shape.
- ✓ Don't horse around on the worksite.
- ✓ Be a member of your team.
- ✓ Always work in daylight.
- ✓ Don't work in bad weather.



Get Organized

- ✓ Make sure all workers have reviewed the safety video.
- ✓ Organize your workers into crews before you load the carpool.
- ✓ There should always be an adult supervisor (crew chief) for each 5 or 6 workers.
- ✓ Review the safety rules with all workers before proceeding to the highway segment.
- ✓ The crew chief is the safety "watchdog."
- ✓ Be prepared with a first aid kit.

- ✓ Know where the nearest hospital or emergency room is located and the best route to get there before you begin work.
- ✓ Carry a cell phone or know where the nearest telephone is located.
- ✓ Know the physical condition and special needs of your crew.
- ✓ Keep an adequate supply of vests, flags and trash bags.



What to Wear

- ✓ Always wear your safety vest.
- ✓ Wear hiking boots or shoes with thick soles to prevent foot damage from sharp objects.
- ✓ Wear work gloves.
- ✓ Tall grass is the home for ticks. Make the tick's access to your body difficult. Tuck your pant cuffs into your socks/boots. Check your body for ticks as soon as possible when you get home.
- ✓ If you are sensitive to the sun, bring along a baseball cap or wide-brimmed hat, a long sleeve shirt and sunscreen lotion.
- ✓ Leave your headset stereo/radios at home.

Transportation

- ✓ Carpool to your highway segment to use as few vehicles as possible.
- ✓ Park parallel to the road and at least 3 feet away from the pavement surface before unloading your crew.
- ✓ Stop and display the "highway worker" signs at both ends of your highway segment before unloading your crew.
- ✓ Park on the same side of the road that you plan to work.
- ✓ Drive your crew to the opposite side when your crew switches sides.

- ✓ Always work facing the traffic.
- ✓ Do not allow your crew to walk across the pavement.

When You're On the Site

- ✓ Never walk or pick up litter on the pavement, shoulder or in the median.
- ✓ Never work on bridges, tunnels, overpasses or steep ground.
- ✓ Stay away from mowing or construction operations.
- ✓ Stay off parked equipment.
- ✓ Stay alert for snakes, poison ivy and stinging insects.
- ✓ Avoid overexertion.
- ✓ Bring lots of water to drink while you work, especially on hot, humid days.
- ✓ Alcoholic beverages are not permitted on the site.



Handling Litter

- ✓ Do not touch or pick up anything you cannot identify. It may be a hazardous item. Instead, mark the item with a flag. Hazardous materials are commonly found in closed metal containers.
- ✓ Any item the group does not want to pick up should be flagged.
- ✓ Do not jump or step on your trash bag to pack more in. You have lots of trash bags.
- ✓ Place filled trash bags at the designated pickup site.
- ✓ The group may keep any recyclable materials. A trash bag may be used to remove these materials from the site.
- ✓ When you are finished, close your "highway worker" sign.