



Meeting Minutes
Thursday, December 6, 2007
Wisconsin Rapids City Council Chambers
9:00 a.m. to 2:30 p.m.

LRSC Members Present

Wisconsin Counties Association:

Dan Fedderly
Dick Leffler
Emmer Shields

WisDOT Staff Present:

Rod Clark
Mary Forlenza
Lori Richter
Will Kline
Renee Callaway
John Duffe

Wisconsin Towns Association:

Arlyn Helm
Gene Lueck
Terry McMahan

Wisconsin Alliance of Cities:

Dave Botts
Rick Jones
Paula Vandehey

Regional Planning Commissions/

1. Metro Planning Organizations:

Sheldon Johnson
Walt Raith
Joni Graves

Others Present:

Craig Thompson, TDA
Cameron Bump, DNR

League of Wisconsin Municipalities:

Dennis Jordan
Valerie Mellon
John Edlebeck

LRSC Members Excused:

Jeffrey Agee – Aguayo
Bill Beil, Jr.
Bruce Stelzner

II. Opening business (Paula Vandehey, Mary Forlenza)

- A. The meeting was called to order at 9:10 a.m.
- B. September 27, 2007 meeting minutes were reviewed and approved.
 - 1. There was one change to the minutes with regard to the budget figures.
 - 2. A motion was made to accept the minutes, as amended.
 - 3. Motion carried.
- C. Mary will order a gift basket from the Council for the City of Wisconsin Rapids, in appreciation of them allowing the Council to meet in their City Council Chambers. A voluntary donation is appreciated.

III. 2008 Council Business (Mary)

- A. Mary announced that Council membership handbooks have been updated and distributed to Council members.
- B. Council & Committee meeting locations and dates will be published and e-mailed before the end of December.
 - 1. Council Chair and Membership Updates.
 - 2. Paula will continue to serve as Council Chair for the first two quarters of CY 2008. Dave Botts will take over as Council Chair at the June 2008 meeting.
 - 3. Mike Lemmens from the City of Kenosha has agreed to join the REAL committee, representing the WI Alliance of Cities.
- C. Mary is working with the Secretary's office to set up a date in January or February for the annual LRSC Executive Committee meeting with Secretary Busalacchi, and will contact Executive Committee members with the final meeting date.

IV. 2008 Committee Priorities & Status Updates (Chairs)

- A. Executive (Paula Vandehey).
 - 1. Paula asked Committee members to forward future LRSC topics.
 - 2. Emmer Shields has agreed to represent WCA on the Executive Committee.
- B. Education & Communication (Joni Graves).
 - 1. The updated GTA brochure is at the printer.
 - 2. LRSC newsletter draft is complete and ready for distribution. There will be a WISLR update in second winter newsletter
- C. Regulatory, Environmental & Legislative (Dennis Jordan).
 - 1. The committee is actively working on the single point of contact issue, with Emmer as the lead.
 - 2. On the oversize/overweight issue, the group is looking how Minnesota addressed this issue.
 - 3. The committee is also investigating wetland banking mitigation and archeological and historical preservation.
- D. Local Transportation Finance (Rick Jones).
 - 1. The committee is looking further into GTA line codes. The purpose of this effort is to look at best roadway management practices. This is proving to be a much more difficult task than we anticipated. DOR will be involved in future discussions.
 - 2. The group is also investigating the STP urban/rural split. There is no methodology in place as state has urbanized and its profile has changed.
 - 3. The committee will also be resurrecting the GTA incentive proposal we discussed several years ago.
- E. Infrastructure Management (Walt Raith).
 - 1. Walt announced that Dick Leffler has retired. He sent a letter of resignation to Walt. Mary will prepare a plaque for Dick. She reminded the Council that Dick was one of the original twelve members of the Council.
 - 2. Susie Forde was unable to come to the last I/M meeting, so it was canceled. The I/M committee would like real world examples and experiences with WISLR from the locals. Mary announced that Joe Nestler and Susie Forde from WisDOT are working on additional WISLR functionality including adding an MPO layer and budget tools.
 - 3. Paula added that another good I/M project would be a best management glossary. Paula will provide additional information on this issue to Walt. Steve Pudowski from UW-TIC may be able to assist on this. Some WisDOT resources may also be able to provide data mining in this effort.

V. Multi-modal Programs Kick-off (Renee Callaway & John Duffe, WisDOT)

- A. Renee Callaway from WisDOT provided a presentation on the Safe Routes to School program kickoff. A copy of the presentation is available upon request from WisDOT.
- B. John Duffe updated the group on Transportation Enhancements and Bicycle and Pedestrian Facilities program kickoffs. A copy of the presentation is available upon request from WisDOT.

VI. “The Wisconsin Way” Presentation & Follow-up (Craig Thompson, TDA Executive Director)

- A. Craig Thompson, Transportation Development Association (TDA) Executive Director gave a presentation on “The Wisconsin Way”. Walt asked whether TDA would “dust off” the efforts of the Kettl Commission. Craig replied that they would. Archives of the Kettl Commission studies and reports will be available on the web site. However, there is no pre-set agenda for this effort.
- B. Craig provided follow up information to the group regarding the TDA Fly-in, Modal Week, and the Fall Symposium.

VII. Single Point of Contact (Emmer Shields & Cameron Bump, DNR)

- A. Cameron and Emmer provided a summary of the DNR Single Point of Contact statewide implementation.
 - 1. The goal of the program is to provide a single point of contact for and simplify the regulatory process on environmental issues related to local transportation projects.
 - 2. Funding was set-aside in the 2007-2009 state biennial budget out of the LRIP program to provide 3 FTE for full, statewide implementation. The program area has received permission to fill the position in January 2008, and is in the process of re-assigning workload to accommodate the implementation.
 - 3. Next steps in the implementation are to develop:
 - a) A high-level MOU, signed by DNR and the local associations, spelling out commitments by DNR and the locals.
 - b) A funding agreement, describing the basis for payments out of the LRIP program.
 - c) A policy document with mutual expectations, definitions and a basic implementation process.
- B. Specific Outcomes and Performance Measures
 - 1. DNR is planning to establish a mediation process using an advisory committee to the DNR Secretary.
 - 2. Outreach and education will be part of implementation.
 - 3. The department will strive for continuous improvement.
- C. For any questions related to the single point of contact initiative, please contact:

D. Cameron Bump.
Department of Natural Resources
Central Office
P.O. Box 7921
Madison, WI 53707-7921
(608) 267-9742

VIII. Closing Business

- A. Draft Agenda for March 20, 2008 Council Meeting.
 - 1. Joe Nestler/Susie Forde – update on WISLR functionality.
 - 2. Single Point of Contact update.
 - 3. WisDOT Secretary's Office/LRSC Executive Committee Meeting Report.
 - 4. Committee updates – GTA brochure, LRSC newsletter, LRSC brochure, Biennial Report.
 - 5. Technical presentation on roundabouts, utilities, or oversize/overweight truck issues. Mary announced that by the March meeting, WisDOT should be able to present the Council with an update on the oversize/overweight truck issue.
- B. Mary summarized the meeting, reiterating that LRSC committee meeting schedules and locations would be forwarded to members next week.
- C. There were no additional assignments or action items.
- D. The meeting adjourned at 1:40 PM.